

**WRAP EDMS Steering Committee Status Meeting
September 21, 2005**

Attendees

WRAP EDMS Steering Committee

Thomas Andretta

Tom Moore

Dennis Schwehr

E.H. Pechan & Associates, Inc.

David Holoman

Steve Boone

Meeting Summary

David went over the content of the [DBA Report](#), notably including:

- Release of inventory 7 (Version 1.1 – 2002 Actual revised) including the Environ mobile emissions;
- Loading of the remaining fire data underway;
- ERG point source inventories included errors that required rectification (by ERG), this situation required reloading the data;
- Release of first EDMS User Bulletin;
- Expenses exceeded nominal burn rate owing to data loading;
- Users plateauing at 166;
- Web activity relatively flat;
- Hosting from prior periods posted in August; and
- Minimal services cutover date now determined to be October 26. \$31,000 - \$38,000 will be required to get to 31 December 2005 without interruption in services based on expenditure rate to date.

David agreed to add the EDMS User Bulletin to the project web site.

The Potential Tasks document, including tasks and funding for upcoming year, was discussed:

- It was noted that several lists of potential enhancements existed, each including different items;
- The Steering Committee asked David to compile a list for use at the Emissions Forum meeting that included the items from the Emissions Forum Activity Plan, noting the importance/demand of the historic items; and
- The need for additional training was discussed.

The next meeting was not scheduled.