

**WRAP EDMS Steering Committee Status Meeting  
August 16, 2005**

**Attendees**

WRAP EDMS Steering Committee

Thomas Andretta

Lee Gribovicz

Alice Edwards

Bob Downing

E.H. Pechan & Associates, Inc.

David Holoman

**Meeting Summary**

David recapped the August 9 call and [minutes](#) circulated earlier. Thomas inquired about the meaning of #2 D and pursuant comments. David explained that concept is that the visual feedback given to users in the Details screen of File/Data Export Status module can be enhanced to provide fuller feedback to users. Lee asked for a specific date for delivery of modifications to the User's Manual. David suggested September 12; this date was agreed upon.

David went over the content of the [DBA Report](#). Notable in the report is that hosting charges for past periods posted this month.

David provided detail about hosting expense per advice from Tom in the August 9 call. David described that original hosting estimate used for planning and the subsequent contract was \$5,000 per month, but that he was able to negotiate a slightly better arrangement at \$4,694. The expected charges for hosting for the year are further reduced by charges not incurred while negotiations proceeded, totaling \$3,850. The expected hosting charges for the year are then \$52,473, producing a difference of \$7,527.

David stated that Pechan would provide the estimates requested in the previous meetings during the week of August 22-26, in order to provide them to the Steering Committee well in advance of the Emissions Forum meeting September 27.

Lee asked that the meeting minutes be provided in a more timely manner. Alice suggested within five business days as a guideline. David agreed to the idea.

The next call was scheduled for Tuesday, September 20<sup>th</sup> at 1:00 pm Eastern, 11:00am Mountain.