

E.H. Pechan & Associates, Inc.
WRAP-EDMS Project Scorecard
2006-06-21

A. Tasks worked on in May/June 2006

Task	Description	Comments	Completion Date
1.	Completed design and initial coding of XML NIF import	<ul style="list-style-type: none"> • Initial coding is complete • Pechan is in the process of setting up a development environment for testing • Pechan has acquired XML files from Alaska to be used for testing • Pechan received initial XML files from New Mexico for testing 	<p>5/25</p> <p>6/13</p> <p>5/25</p> <p>5/25</p>
2.	Processing of inventory Version 1.3	<ul style="list-style-type: none"> • Fire data loaded into Point • Tribal changes/updates loaded • Duplicate TR record issues resolved • Make available to data owners • Notified data owners for review and comment • Determine planned timing and responsibilities for what states and contractors will be doing with this data 	<p>5/25</p> <p>5/25</p> <p>5/25</p> <p>6/19</p>
3.	30/60/90 bug fixes	<ul style="list-style-type: none"> • Apply naming convention to system-prepared files. • Demonstrate compliance of Fire data in all system phases. • Add Fire type to Fire Report 1; Move Standard Report 10 (Fire summary) to Fire tab. • Add Fire option to upload screen. • Address report graphics for very small emissions. • Add GIS Secondary roadways layer. 	All fixes are in the development environment at dev.wrappedms.org

B. Action items for June 2006

Task	Description	Expected Completion Date	Staff Assignment
1.	Complete XML NIF import *UNC/CEP had to reestablish the development environment, it had been dismantled – the development environment setup was completed on June 13.	July 15	Manish Salhotra/i2k2
2.	Complete bug fixes from post-release test *UNC/CEP had to reestablish the development environment, it had been dismantled – the	July 15	Manish Salhotra/i2k2

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Task	Description	Expected Completion Date	Staff Assignment
	development environment setup was completed on June 13.		
3.	Work on As Delivered Document	July 12	Steve Boone
4.	A. Finalize inventory version 1.3 B. Make available for comment Version 1.3 is available to data owners, e-mail notification expected to be released within the next few days	A. Complete B. June 15	Steve Boone
5.	Update the Action plan with bug resolution documentation	June 30	Manish Salhotra
6.	Implement DBA activities documentation, including providing answers/documentation to the following: <ul style="list-style-type: none"> • What steps are followed within Pechan and outside with Tom, when someone requests registration? • What is the process of steps undertaken when data are uploaded by data owners/providers? Are these steps different for state/local agencies, tribes, WRAP contractors and if so how? • Describe the completeness and reasonableness checks, the associated criteria for any recommended actions on questionable or duplicative data, and what other QA/QC checks are performed on all data types, by type of data. • What steps are followed when a data owner/provider submits revised data? What checks are done on the revised data? • What are the steps taken to create each released emission inventory version? What internal documentation is prepared? I also wonder whether the IDD is enough detail for external users? • What are the steps followed by the DBA when data retrievals and summaries are requested? • What are the steps followed by the DBA when a data content and/or system function problem or error is reported? • What logs are kept for each of the activities listed above? • What logs are kept for user contact and user support? <p>Is there documentation somewhere of the gap-filling</p>	July 12	Manish Salhotra/Steve Boone

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Task	Description	Expected Completion Date	Staff Assignment
	process that Pechan followed for the states without 2002 EI data, such as area sources in MT, ND, et cetera?		
7.	EGU correction process – ERG to repair inventory and resubmit	TBD	Tom Moore
8.	NPS Class I area inventories - Resolve overlap issues with state-supplied data	July 30	Manish Salhotra
9.	Begin 2018 inventory loading	July 30	Manish Salhotra

C. Action items planned for July through September 2006

Task	Description
1.	Add description for inventory id numbers
2.	Add “EPA” to the front of “Regions” on Modeling and Ad-hoc screens
3.	Import new Alaska Data
4.	Create and implement new inventory description/differences page on website

D. Open Issues Pending Decision or Resolution

Task	Description	Responsible Party for Follow-up
1.	Mexico Inventory (timing, sectors, spatial integration, inventory period)	Steve Boone/Tom Moore
2.	2005 EI data (what data are to be expected, when)	Steve Boone/Tom Moore
3.	Enhance GIS	Manish Salhotra
4.	Low resolution graphics mode	Manish Salhotra
5.	Spatial resolution of emissions	Manish Salhotra/Jim Wilson
6.	Fire tracking system and resulting fire data	Steve Boone/Tom Moore