

**E.H. Pechan & Associates, Inc.**  
**WRAP-EDMS Project Scorecard**  
**2006-05-25**

A. Tasks worked on in May 2006

Task	Description	Comments
1.	Completed design and initial coding of XML NIF import	<ul style="list-style-type: none"> <li>• Initial coding is complete</li> <li>• Pechan is in the process of setting up a development environment for testing</li> <li>• Pechan has acquired XML files from Alaska to be used for testing</li> <li>• Pechan is requesting XML files from New Mexico for testing</li> </ul>
2.	Began final processing of inventory Version 1.3	<ul style="list-style-type: none"> <li>• Fire data loaded into Point</li> <li>• Tribal changes/updates loaded</li> <li>• Duplicate TR record issues resolved</li> <li>• What is the planned timing/tasking on what states and contractors will be doing with this data?</li> </ul>
3.	Began repairing remaining 30/60/90 bugs	<ul style="list-style-type: none"> <li>• Apply naming convention to system-prepared files.</li> <li>• Demonstrate compliance of Fire data in all system phases.</li> <li>• Add Fire type to Fire Report 1; Move Standard Report 10 (Fire summary) to Fire tab.</li> <li>• Add Fire option to upload screen.</li> <li>• Address report graphics for very small emissions.</li> <li>• Add GIS Secondary roadways layer.</li> </ul>

B. Action items for June 2006

Task	Description	Expected Completion Date	Staff Assignment
1.	Finalize inventory version 1.3 and request comment	May 31	Steve Boone
2.	Complete bug fixes from post-release test	June 15	Manish Salhotra/i2k2
3.	Complete XML NIF import	June 30	Manish Salhotra/i2k2
4.	Begin 2018 inventory loading	July 30	Manish Salhotra
5.	NPS Class I area inventories - Resolve overlap issues with state-supplied data	June 30	Manish Salhotra
6.	EGU correction process: Give the data providers 2 options to select from:	July 15	Manish Salhotra

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Task	Description	Expected Completion Date	Staff Assignment
	<p>1) Carry forward into "Inventory 9" the state/local-reported data for CAMD EGUs from "Inv.7 - Actual Ver. 1.1 (2002)" tab shown in the 9/15/05 Inventory Description Document at:  <a href="http://wrapedms.org/app_main_documents.asp#">http://wrapedms.org/app_main_documents.asp#</a></p> <p>- or -</p> <p>2) Give each data provider the option to correct "Inventory 8", i.e., the ERG mistakes, using the NIF export function, then they resubmit corrected records.</p>		
7.	Update the Action plan with bug resolution documentation	June 30	Manish Salhotra

C. Action items planned for July through September 2006

Task	Description
1.	Add description for inventory id numbers
2.	Begin "As Delivered" WRAP EDMS System Design Document
3.	Add "EPA" to the front of "Regions" on Modeling and Ad-hoc screens
4.	Define data substitution approach
5.	Create and implement new inventory description/differences page on website

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Task	Description
6.	<p>Implement DBA activities documentation, including providing answers/documentation to the following:</p> <ul style="list-style-type: none"><li>• What steps are followed within Pechan and outside with Tom, when someone requests registration?</li><li>• What is the process of steps undertaken when data are uploaded by data owners/providers? Are these steps different for state/local agencies, tribes, WRAP contractors and if so how?</li><li>• Describe the completeness and reasonableness checks, the associated criteria for any recommended actions on questionable or duplicative data, and what other QA/QC checks are performed on all data types, by type of data.</li><li>• What steps are followed when a data owner/provider submits revised data? What checks are done on the revised data?</li><li>• What are the steps taken to create each released emission inventory version? What internal documentation is prepared? I also wonder whether the IDD is enough detail for external users?</li><li>• What are the steps followed by the DBA when data retrievals and summaries are requested?</li><li>• What are the steps followed by the DBA when a data content and/or system function problem or error is reported?</li><li>• What logs are kept for each of the activities listed above?</li><li>• What logs are kept for user contact and user support?</li><li>• Is there documentation somewhere of the gap-filling process that Pechan followed for the states without 2002 EI data, such as area sources in MT, ND, et cetera?</li></ul>

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D. Open Issues Pending Decision or Resolution

Task	Description	Responsible Party for Follow-up
1.	Enhance GIS	Manish Salhotra
2.	Low resolution graphics mode	Manish Salhotra
3.	Spatial resolution of emissions	Manish Salhotra/Jim Wilson
4.	Fire tracking system and resulting fire data	Steve Boone
5.	Mexico Inventory (timing, sectors, spatial integration, inventory period)	Steve Boone
6.	2005 EI data (what data are to be expected, when)	Steve Boone